

6 month reporting date 10/7/03
 12 month reporting date 04/17/04
 Closed 6/14/04

Faulkton School District Improvement Plan/Progress Report Form

Principle: Appropriate Evaluation				
Present levels: (Statement of present levels of performance that resulted in area of non-compliance) No functional evaluation was included as part of the evaluation process.				
Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families. All student evaluation reports will include functional assessment.				
Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.) Functional assessments will be done on all student evaluations.				
Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	6 month progress Record date objective is met	12 month progress Record date objective is met
1. What will the district do to improve? The district will have an inservice for all special education teachers on conducting and reporting functional assessments. What data will be given to OSE to verify this objective? A copy of the agenda with time, date, and presenter and a list of those who attended will be sent to OSE.	6 mo.	Special ed. Director will arrange the inservice and special ed. Teachers will attend	Met	
Please explain the data (6 month) See workshop agenda. A workshop was held on April 16, 2003, with all special ed. personnel in attendance.				

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<p>2. What will the district do to improve? Functional assessments will be documented on the evaluation report in the present levels section.</p> <p>What data will be given to OSE to verify this objective? A copy of the tracking system form will be submitted to OSE.</p>	<p>1 year</p>	<p>Special ed. teachers</p>	<p>For 12 month -- send in the number of files that included functional assessment as part of the PLOP out of the total number of files reviewed.</p>	<p>Met June '04</p>
<p>Please explain the data (6 month) See tracking system form. This has been done correctly since our workshop except for the first couple meetings right after the workshop when we were searching for the correct procedure.</p>				
<p>Please explain the data (12 month) All IEP files were reviewed and 22 files pertained to student evaluations done in this last six month period. Twenty-one of the 22 files had functional assessments done. The one that was not done had a listening comprehension disability according to assessment results, but it is not consistently evident in her work making it difficult to do a functional assessment on what she is able or not able to do. Prior to the re-evaluation the student and parent expressed wishes to deny services so her abilities, inconsistencies, tests results, etc. were discussed at great length at the IEP meeting with the child, parent and all teachers present</p>				

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<p>Principle: Appropriate Evaluation</p>
<p>Present levels: (Statement of present levels of performance that resulted in area of non-compliance) No documentation of parent input into the planning for student evaluations.</p>
<p>Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families. All student files will include documentation of parent input into the planning of student evaluations.</p>

6 month reporting date 10/7/03
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Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.) All communication with parents pertaining to the planning of student evaluations will be documented in the IEP folder.				
Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	6 month progress Record date objective is met	12 month progress Record date objective is met
1. What will the district do to improve? All phone communications will be documented showing parent input into the planning of student evaluations. What data will be given to OSE to verify this objective? A copy of the tracking system form will be submitted to OSE.	1 year	Special ed. Teachers	For 12 month -- send in the number of files that included phone documentation showing parent input into the planning of student evaluations out of the total number of files reviewed.	Met June '04
Please explain the data (6 month) See new prior notice form and tracking system form. New prior notice forms were adopted with an area covering this issue.				
Please explain the data (12 month) All files were reviewed and all 26 student evaluations done in the last six months have prior notice forms with documentation of parent input via phone or in person.				

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<p>2. What will the district do to improve? All written communication will be filed in the IEP folder showing parent input into the planning of student evaluations.</p> <p>What data will be given to OSE to verify this objective? A copy of the tracking system form will be submitted to OSE.</p>	<p>1 year</p>	<p>Special ed. director</p>	<p>For 12 month -- send in the number of files that included documentation was filed in the IEP folder out of the total number of files reviewed.</p>	<p>Met June '04</p>
<p>Please explain the data (6 month) See tracking system form. This has been done in the IEP folder on all students who have been evaluated.</p>				
<p>Please explain the data (12 month) All 26 IEP folders containing student evaluations in the last six months included written documentation of parent input.</p>				
<p>3. What will the district do to improve? The special ed. director will receive a copy of all prior notices for permission to evaluate forms and the notices will show documentation of parent input.</p> <p>What data will be given to OSE to verify this objective? A copy of the tracking system form will be submitted to OSE.</p>	<p>1 year</p>	<p>Special ed. teachers will give prior notice forms to the special ed director and the special ed. director will check the forms for parental input.</p>	<p>For 12 month -- send in the number of forms reviewed and the number that included the correct documentation.</p>	<p>Met June '04</p>
<p>Please explain the data (6 month) The special ed. director has examined all files up to this time and found this to be true.</p>				
<p>Please explain the data (12 month) All files having prior notices in the last six months on students having evaluations (26 of 26) were correctly documented.</p>				

6 month reporting date 10/7/03
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Principle: Procedural Safeguards				
Present levels: (Statement of present levels of performance that resulted in area of non-compliance) There was no indication that students or parents were informed of the transfer of parental rights one year prior to the student turning eighteen.				
Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families. One year prior to a student's 18 th birthday, the parent and student must be informed of the transfer of parental rights.				
Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.) Parents will be informed of the transfer of parental rights on all IEP's prior to their child's 17th birthday.				
Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	6 month progress Record date objective is met	12 month progress Record date objective is met
1. What will the district do to improve? All IEP's of 17-year-old students will have documentation showing the transfer of parental rights. What data will be given to OSE to verify this objective? A copy of the tracking system form will be submitted to OSE.	1 year	Special ed. Teachers	For 12 month -- send in the number students who turned 17 and the number of those students who had the documentation showing the transfer of rights before the child's 17 th birthday.	Met June '04
Please explain the data (6 month) See tracking system form. We have not yet had an IEP of a 17-year-old.				

6 month reporting date 10/7/03
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Please explain the data (12 month) Three students turned or will turn 17 before their next IEP meeting and all IEP's showed documentation prior to their 17 th birthday of the notification of transfer of parental rights.				
2. What will the district do to improve? All IEP's of students approaching 17 years of age will be checked during the IEP meeting. What data will be given to OSE to verify this objective? A copy of the tracking system form will be submitted to OSE.	1 year	Special ed. Teachers	For 12 month -- send in the number of IEPs checked during IEP meetings out of the total number of IEPs attended for high school students.	Met June '04
Please explain the data (6 month) See tracking system form. We have not yet had an IEP of a 17-year-old				
Please explain the data (12 month) All seven IEP's for high school students were checked for documentation of the notification of the transfer of parental rights. Five had been given notice in previous IEP meetings, one was not yet 16, and one was given notice at this year's IEP meeting.				